



Conference terminology [a manual for conference-members and interpreters in English, French, Spanish, Russian, Italian, German, Hungarian

Elsevier Scientific Pub. Co.,
c1976

Electronic books

Monografía

Analysis of the great demand for this work over a number of years has revealed that conference participants and interpreters, for whom the manual was primarily intended, are by no means alone in appreciating the usefulness and reliability of this unique publication. Whilst the editor has taken account of a small number of linguistic refinements and preferences in recent conference usage and has carefully reviewed the original material, he has seen no reason to enlarge the scope or alter the format of the previous edition - both these features of an essentially concise handbook having clearly m

<https://rebiunoda.pro.baratznet.cloud:28443/OpacDiscovery/public/catalog/detail/b2FpOmNlbGVicmF0aW9uOmVzLmJhcmF0ei5yZW4vMjYwNjZlODY>

Título: Conference terminology electronic resource] a manual for conference-members and interpreters in English, French, Spanish, Russian, Italian, German, Hungarian

Edición: 2nd ed

Editorial: Amsterdam New York Elsevier Scientific Pub. Co. c1976

Descripción física: 1 online resource (224 p.)

Mención de serie: Glossaria interpretum

Nota general: Includes indexes "Third printing."

Contenido: Front Cover; Conference Terminology: A Manual for Conference-Members and Interpreters; Copyright Page; Foreword to the First Edition; Preface to the First Edition; Preface to the Second Edition; Table of Contents; CHAPTER A. TYPES OF MEETINGS; CHAPTER B. PREPARATION OF THE MEETING; 1. Invitations and Convocations; 2. Conditions under which the Meeting is held; 3. Recruitment of Staff, Contracts; CHAPTER C. DOCUMENTS; 1. Basic Documents; 2. Agenda, Resolutions, Programmes, etc; 3. Reports,

Memoranda, etc; 4. Minutes, Bulletins.. Press releases, Records; 5. List of Delegates, etc 6. Subdivision of a Document7. Amendments, Addenda, Corrigenda; 8. Preparation, Duplication, and Distribution; 9. The International Instrument; CHAPTER D. COMPOSITION OF A CONFERENCE; 1. Participants; 2. Officers; 3. Secretariat; 4. Equipment of the Hall; CHAPTER E. VOTES AND ELECTIONS; 1. Purpose and Conditions of a Vote or an Election; 2. Forms and Methods of Voting, and Electoral Procedure; 3. Conclusion of the Vote or Election; 4. Announcement of the Result; 5. Consequences of the Voting (the Election); CHAPTER F. DEBATES; 1. Opening of the Debate; 2. Chairmanship; 3. Order of Items 4. Granting and Withdrawal of the Right to Speak5. Enforcement of the Rules of Procedure, Precedents; 6. The Debate; 7. Motions and Decisions; 8. Maintenance of Order; 9. Closure of the Debate; ALPHABETICAL INDEXES; 1. English; 2. Français; 3. Español; 4. Pycck; 5. Italiano; 6. Deutsch

Lengua: Multiple languages

ISBN: 0-444-60095-7

Materia: Languages, Modern- Glossaries, vocabularies, etc Congresses and conventions- Terminology

Enlace a formato físico adicional: 0-444-41354-5

Punto acceso adicional serie-Título: Glossaria interpretum

Baratz Innovación Documental

- Gran Vía, 59 28013 Madrid
- (+34) 91 456 03 60
- informa@baratz.es