



Cutting edge communication comedy series. Behaving unprofessionally /

Ash, Eve.

pro

Seven Dimensions,
2012

Instructional films

Material Projectable

Various members of the team discuss what they see as unprofessional behavior. Cutting Edge Corporation has a Book of Rules listing unprofessional behaviors. These are set out and explained by team members: 1. Being Rude--examples of Carol being aggressive and insulting to her colleagues. 2. Taking Supplies--staff taking office equipment. It is illegal. 3. Personal Media--can be distracting and invasive of people's privacy. 4. Inappropriate Dress--clean and neat, not provocative. 5. Name Calling--insulting or racist remarks may be against the law. 6. Flirting--stepping over boundaries of acceptable behavior. 7. Relationships at Work--personal relationships with colleagues should be kept out of the office. 8. Touching--some gestures are acceptable, but many are not acceptable

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Título: Cutting edge communication comedy series. Behaving unprofessionally [produced by] Eve Ash

Editorial: Melbourne, VIC Seven Dimensions 2012

Descripción física: 1 online resource (9 min.)

Duración: 000859

Mención de serie: Academic Video Online

Nota general: Title from resource description page (viewed Oct. 27, 2014)

Formato físico adicional: Previously released as DVD

Lengua: In English Original language in English

Materia: Professional ethics Business etiquette Employees- Attitudes

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Entidades: Seven Dimensions Films of Australia. prn

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